
 Government eProcurement System		eProcurement System Government of India							
Tender Details									
Date : 11-Nov-2022 03:25 PM									
 Print									
Basic Details									
Organisation Chain	The Marine Products Export Development Authority MPEDA Head Office - Kochi Publicity - MPEDA								
Tender Reference Number	PMP-IISS/OCM/1/2022								
Tender ID	2022_MPEDA_722988_1								
Tender Type	Open Tender	Form of contract	Item Rate						
Tender Category	Services	No. of Covers	2						
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No						
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No						
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No						
Payment Instruments			Cover Details, No. Of Covers - 2						
Offline	S.No	Instrument Type	Cover No	Cover	Document Type	Description			
	1	Demand Draft	1	Fee/PreQual/Technical	.pdf	TENDER NOTICE			
	2	LOC	2	Finance	.xls	FINANCIAL BID			
Tender Fee Details, [Total Fee in ₹ * - 0.00]			EMD Fee Details						
Tender Fee in ₹	0.00	Fee Payable To	Nil	Fee Payable At	Nil	EMD Amount in ₹	3,00,000	EMD through BG/ST or EMD Exemption Allowed	Yes
Tender Fee Exemption Allowed	No					EMD Fee Type	fixed	EMD Percentage	NA
						EMD Payable To	INDIA INTERNATIONAL SEAFOOD SHOW	EMD Payable At	ERNAKULAM
Click to view modification history									
Work /Item(s)									
Title	CONDUCTING IBSM - IISS 2023								
Work Description	CONDUCTING INTERNATIONAL BUYER SELLER MEET DURING INDIA INTERNATIONAL SEAFOOD SHOW (IISS) 2023								
Pre Qualification Details	Please refer Tender documents.								
Independent External Monitor/Remarks	NA								
Show Tender Value in Public Domain	No								
Tender Value in ₹	0.00	Product Category	Miscellaneous Services	Sub category	NA				
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work (Days)	30				
Location	KOLKATA WEST BENGAL	Pincode	700101	Pre Bid Meeting Place	VIRTUAL - KOCHI				

Pre Bid Meeting Address	VIRTUAL MODE - MPEDA HEADOFFICE KOCHI 682036	Pre Bid Meeting Date	14-Nov-2022 11:30 AM	Bid Opening Place	MPEDA HEAD OFFICE KOCHI
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	11-Nov-2022 03:30 PM	Bid Opening Date	05-Dec-2022 09:00 AM
Document Download / Sale Start Date	11-Nov-2022 04:00 PM	Document Download / Sale End Date	03-Dec-2022 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	15-Nov-2022 09:00 AM	Bid Submission End Date	03-Dec-2022 05:00 PM

Tender Documents

NIT Document				
	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	CONDUCTING INTERNATIONAL BUYER SELLER MEET DURING INDIA INTERNATIONAL SEAFOOD SHOW (IISS) 2023	1066.46
Work Item Documents				
	S.No	Document Type	Document Name	Description
	Document Size (in KB)			
	1	BOQ	BOQ_760406.xls	FINANCIAL BID
				281.50

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	mahesh@mpeda.gov.in	Mahesh G	MAHESH GIRIYAPPA
2.	shassi@mpeda.gov.in	SHASSI S	SHASSI SANTHAMMA
3.	gibin@mpeda.gov.in	GIBIN KUMAR	GIBINKUMAR T R

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	CONDUCTING INTERNATIONAL BUYER SELLER MEET DURING INDIA INTERNATIONAL SEAFOOD SHOW (IISS) 2023
Document Name	NoteAPPROVAL.pdf
Document Size (in KB)	477.55

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority

Name	DEPUTY DIRECTOR - MP
Address	MPEDA HEAD OFFICE KOCHI 682036

Tender Creator Details

Created By	GIBIN KUMAR
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Designation	DEPUTY DIRECTOR
Created Date	11-Nov-2022 03:06 PM

REQUEST FOR EXPRESSION OF INTEREST FOR CONDUCTING INTERNATIONAL BUYER SELLER MEET DURING INDIA INTERNATIONAL SEAFOOD SHOW (IISS) 2023

Ref: PUB/IISS - 2023/HO

11 Nov 2022

EXPRESSION OF INTEREST FOR CONDUCTING INTERNATIONAL BUYER SELLER MEET DURING INDIA INTERNATIONAL SEAFOOD SHOW (IISS) 2023

Bids are invited from reputed firms for the **Expression of Interest for Conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023** organized by The Marine Products Export Development Authority (Ministry of Commerce & Industry, Government of India) and the Seafood Exporters Association of India (SEAI) scheduled to be held at Biswa Bangla Mela Prangan, Kolkata, West Bengal from 15th – 17th February 2023 as per the details of which are available in the web site www.mpeda.gov.in

The bid must be submitted on or before 3rd December 2022 at 10 AM through E procurement site (<https://eprocure.gov.in/>).

INTERNATIONAL SEAFOOD SHOW (IISS) 2023

15th – 17th February 2023

Biswa Bangla Mela Prangan, Kolkata, West Bengal

EXPRESSION OF INTEREST

THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY

(Ministry of Commerce & Industry, Government of India)

P. B. No. 4272, MPEDA House, Panampilly Nagar, Kochi – 682 036.

Phone: + + 91-484- 2321722, 2312812

E-mail: iiss@mpeda.gov.in

Web Site: <http://www.mpeda.gov.in>

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THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY

(Ministry of Commerce & Industry, Government of India)

P. B. No. 4272, MPEDA House, Panampilly Nagar, Kochi – 682 036.

Name of the work	Expression of Interest for Conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023
Bid Security (Earnest Money Deposit)	Rs. 3,00,000 (Rs. Three lakh only) in the form of Account payee DD from any of the nationalized banks, in favour of “ India International Seafood Show ”, payable at Ernakulam
Last Date and Time for receipt of Bids	03/12/ 2022 10 AM
Time and Date of Opening of Technical Bid	05/12/ 2022 10 AM
Place of Opening Bid	Office of the Deputy Director (P&MP) The Marine Products Export Development Authority (Ministry of Commerce and Industry, Govt. of India) MPEDA HOUSE, Panampilly Avenue, Kochi – 682036 Ph- 0484 2321722, FAX- 0484 2313361 Email - iiss@mpeda.gov.in Website : www.mpeda.gov.in

EXPRESSION OF INTEREST (EOI)

THE MARINE PRODUCTS EXPORT DEVELOPMENT AUTHORITY

HEAD OFFICE, KOCHI – 682 036

Expression of Interest for Conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023

A. Introduction

The Marine Products Exports Development Authority (MPEDA) (hereinafter referred as “Authority”) is a statutory body under the Ministry of Commerce and Industry, Government of India. MPEDA with its Head office at Panampilly Nagar, Kochi is entrusted with the primary task of promotion of export of marine products from India.

MPEDA in association with Seafood Exporters Association of India (SEAI) is organising the 23rd edition of IISS (India International Seafood Show) from 15-17 February at Biswa Bangla Mela Prangan at Kolkata, West Bengal. The biennial exhibition will showcase the entire gambit of the seafood industry having seafood exporters with a range of high quality seafood, manufacturers of processing/packaging/ equipment and other vendor suppliers to this industry. The theme for the 23rd edition of IISS is “The World’s Seafood Basket ”.

The event comprises of following components;

1. An exhibition with around 200 exhibitors in 364 stalls, more than 2500 delegates and more than 5000 visitors for three days.
2. Technical sessions on first two days by renowned speakers from the industry, regulatory authorities from major importing countries and other experts.
3. International Buyer Seller Meet (IBSM): As part of promoting Indian seafood exports, MPEDA is planning to conduct IBSM at Biswa Bangla Mela Prangan at Kolkata, West Bengal from 15th to 17th February 2023. IBSM will provide a platform for direct interaction between buyers/ importers from top 25 countries including G20 countries and Indian seafood exporters. It is envisaged to bring 50 seafood buyers that can positively collaborate with Indian exporters for increasing exports. The followup events with various markets will be continued for one year in the online platform.

In this regard the organising committee of IISS is looking for a suitable experienced agency that can take the responsibility of identifying minimum 50 international seafood buyers and bring them to India to attend the IBSM.

B. Process Description

Expression of Interests (Eoi) in prescribed format are invited from reputed firms for “**Conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023 & series of Virtual International Buyer Seller Meetings** (hereinafter referred as IBSM) **during 2023-24**”, an event where in buyers/ importers from top 25 countries including G20 countries (List given at Annexure 1) and Indian seafood exporters will interact directly to promote seafood exports.

The response form for the Eoi can only be downloaded from our website **www.mpeda.gov.in**. The last date for submission of responses is 03.12.2022 at 10.00 hours. A pre-bid meeting with interested participants will be conducted on 14.11. 22 at 11 30 pm in virtual mode. The interested participants may

submit their interest to participate in the pre-bid meeting to the email id given in. The responses received shall be opened on 05.12.2022 at 1000 hrs hours in the presence of the bidder's representative who choose to be present at the MPEDA Head Office at Panampilly Nagar, Kochi, Kerala during the evaluation process. **The EoI with Technical & financial bid need to be submitted for evaluation.**

Bidders Qualified in the technical evaluation will be called for an online/offline presentation either at MPEDA Head Office or through online platform. After the technical evaluation and presentation, the financial bids of the bidders who score marks above 70 only will be opened.

Those who are meeting the eligibility criteria and are interested to conduct IBSM subject to the terms and conditions may furnish their interest in the prescribed form enclosed herewith and with copies of other required documents indicated in this document.

C. Eligibility Criteria

(i) Essential

1. The vendor should have minimum 2 years experience in conducting IBSM services.
2. The vendor should have conducted at least 3 IBSMs with minimum 25 participants.
3. The bidder shall be reputed firm (herein after referred as "Vendor") having Average annual financial turn over during the last 3 years ending 31st March 2022 should be at least Rs.30.00 lakh and above..
4. The vendor should have audited balance sheet for last 3 years.
5. Vendor should have GST registration
6. IBSM Work Completion certificates.
7. Declaration from the bidder to the effect that the bidder is not under ineligibility by any authority shall be submitted.

(ii) Desirable

1. Awards / certificates of excellence received, if any.
2. The bidder should have good database for buyers from seafood sector.
3. The bidder should have conducted at least one buyer seller meet in seafood sector/ food sector.

D. Definitions

1. IBSM- International Buyer Seller Meet is an event conducted online/ offline, where in an offline platform will be provided for direct interaction between buyer & Indian seafood exporter resulting in increase of seafood trade from India.

2. Buyer- representative of international seafood purchasing company/ wholesale/ retail outlets/ restaurant chains/ supermarkets with a minimum experience of 5 years in the respective sector.

E. Terms and conditions

1. The vendors will have to submit an interest free, refundable earnest money deposit (E.M.D) of Rs. 3,00,000 (Rupees Three lakh only) in the form of a Bank Draft / Pay Order of Scheduled Commercial Bank drawn in favour of **India International Seafood Show** payable at **Ernakulam**. The DD should be submitted to Deputy Director – Market Promotion, MPEDA Head Office Kochi – 682036. Before Bid opening date.
2. The vendor shall not sublet whole or part of the work to any other agency, in case of award of contract.
3. Vendor shall submit a Performance Security Deposit of 3% of the tender value in the form of bank Guarantee
4. The vendor shall deliver their services, in accordance with the contract to the complete satisfaction of the Authority.
5. Vendors are advised to understand the magnitude of the job involved before submitting the bids.
6. In case of default on the part of the agency in carrying out any order, Authority shall be entitled to get the work done by any other persons and all expenses consequent thereon or incidental thereto shall be borne by the Authority and will be deducted by the Authority from any money due or it may become due to the agency.
7. The decision of the Authority in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
8. Canvassing in any form by the agency directly or by any other agency / person on their behalf may lead to disqualification of their bid.
9. Please note that falsification/suppression of information shall lead to the disqualification of the vendor.
10. All cases/proceedings relating to any dispute or claim arising out of or any case of performance of this contract shall be falling in appropriate court having jurisdiction in Ernakulam, Kerala.
11. In the event of the vendor committing breach of any of the above terms and conditions or the services of the vendor being found to be unsatisfactory, the contract can be terminated by the Authority even before the expiry of the period of agreement by giving 5 day's notice to the vendor. Even otherwise the

Authority will have the right to terminate the engagement of vendor by giving 10 day's notice.

12. The Authority shall have right to issue addendum to tendered documents to clarify, amend, modify supplement or delete any of the condition, clause or items stated therein. Each addendum shall form a part of the original invitation to EOI.
13. The Authority reserves the right to accept or reject the EOI response without assigning any reason thereof. No claim or complaint in this regard will be entertained by the Authority.
14. The Authority is under no obligation to accept the lowest or any EOI received in response to this EOI notice.
15. The response should be signed on all the pages by the Authorised signatory along with seal of the vendor.
16. Resolution of the Company (if the vendor is a Company) authorizing the person signing the EOI, to sign the EOI on behalf of the Company is to be provided.
17. In the event of the vendor committing a breach of the contract, the Authority is entitled to receive from the vendor compensation to the extent of loss incurred as determined by the Authority for any loss or damage caused to the Authority.
18. Details of personnel involved in the project shall be intimated in the Technical Bid and the same personnel shall be retained till the completion of the project. In case of change in personnel, the substitute shall have equivalent profile.
19. The venue for the programme is Biswa Bangla Mela Prangan, Kolkata, West Bengal from 15th – 17th February 2023
20. If there is a requirement of Advance Payment, the schedule of advance payment may please be mentioned explicitly in the Financial bid.
21. Maximum advance payment is limited to 30% subject to
 - a. Acceptance of work order.
 - b. Submission of bank guarantee equivalent to the advance amount.
 - c. Submission of Performance Security Deposit equivalent to 3% of contract value.
 - d. Remaining 70% would be settled, after one month of submission of bills and other required documents.
22. Agency shall submit a bank Guarantee equivalent to the amount of advance released.

23. EMD amount of successful bidder will be retained as security deposit and will be adjusted during the final settlement.

24. EMD of unsuccessful bidders will be returned after the show.

F. Selection Method & Criteria

BRIEF DESCRIPTION OF THE SELECTION PROCESS

Two Bid selection process based on Quality and Cost Based Selection (QCBS) for evaluating the Bids has been adopted for selection of Event manger comprising

a. Pre Bid meeting: An online pre bid meeting will be conducted on 14/11/2022 at 11:30 am for the prospective bidders. Link will be shared on the website of MPEDA & IISS.

b) The Technical Bid and

(c) the Financial Bid.

Bids are required to be uploaded as follows: **-1: Technical Bid: -2:Financial Bid**

The Bidding process shall be a two-stage process. Prior to the detailed evaluation of the Technical Bids, MPEDA shall determine whether each bid is

a) Complete

b) Is accompanied by the required information and documents towards Eligibility Criteria and

c) Is substantially responsive to the requirements set forth in the EoI document

The evaluation shall be based on the technical and financial parameters. The weightage for the technical parameters shall be 70% and the financial parameters shall be 30%.

a) Technical Weightage (St): The marks scored by the bidder in technical evaluation shall be calculated to 70 points as below:

$St = T \times 0.70$ where T is the Technical score awarded to the bidder as per Technical Evaluation Criteria

b) Financial Weightage (Sf): The marks scored by the bidder in financial evaluation shall be calculated to 30 points as below:

The Commercial scores of all the other proposals will be determined by $Sf = 30 * Fm/F$ (Fm = Lowest evaluated EoI cost, F = value of Commercial proposal under consideration).

c) Final Selection: Proposals will be ranked according to their combined technical (St) and Commercial (Sf) scores. The combined technical and Commercial score shall be calculated as $S = St + Sf$.

The technical evaluation criteria are broadly defined as under. Bidder has to provide documentary proof against each criteria as a part of technical proposal.

G. Scoring pattern

S. No.	Criteria for Evaluation	Max. Marks (TS)
1.	Experience in conducting IBSM services	20 Marks
a.	2 years	10
b.	3-5 years	14
c.	Above 5 years	17
d.	Access/ subscription to international Seafood buyers directory	3
2.	Number of IBSMs organised	20 Marks
a.	3 IBSMs	10
b.	4-5 IBSMs	14
c.	Above 5 IBSMs	17
d.	Experience in conducting IBSMs related to Seafood/ Fisheries	3
2	Experience of key personnel:	25 Marks
a.	Project Head with 7 years' experience in event conceptualisation, conduct and management of IBSMs.	7

b.	Experience in seafood industry/ seafood professional	3
c.	Senior Developer with 5 years' experience in design, development and operations of online conference/ event platforms	10
d.	Marketing manager with 5 years' experience in marketing and managing IBSMs	5
3.	Turn over (Rs)	10 Marks
a	30 lakh	5
b	Above 30 lakh and up to 50 lakh	7
c	Above 50 lakh	10
4.	Presentation on the Approach and Methodology	25 Marks
a	Understanding the needs of the IBSM	5
b	Registration & Management of buyers & exporters	5
c	IBSM site Management	5
d	Proposed Design of online platform	5
e	Innovative Suggestions and offers to make the IBSM more effective	5
Total Marks (75)		100 Marks

H.SCHEDULE OF TENDERING PROCESS

The Schedule for the process for selection of event manager is as follows:

Sl. No.	Milestone	Date
1	Issuance of Tender notice	11/11/2022
2	Pre Bid meeting	14/11/2022
3	Last Date for Online Submission of Bid	03/12/ 2022
4	Date for Opening of Technical Bid (-1)	05/12/ 2022

5	Presentation	06/12/2022
6	Opening of Financial Bid (-2)	07/12/2022

I. Scope of Work

a. To conduct an International Buyer Seller Meet during IISS-2023 and series of Virtual International Buyer Seller Meetings during 2023-24

1. Identifying 50 International buyers from 25 countries including G20 countries.
2. Minimum number of 2 buyers from top 15 countries & the number of buyers from remaining countries may be restricted to one for physical International Buyer Seller Meet.
3. Inviting the buyers for attending IBSM during IISS 2023 (15-17 Feb 2023) at Kolkata
4. Accommodation for 50 international seafood buyers (single occupancy) for four nights in reputed four /five-star hotel near to the venue.
5. Arrangement of Food for buyers apart from Lunch & Dinner during show days.
6. Coordination, facilitation and liaising with the participants
7. Arrangement for hiring interpreters for the participants
8. Arranging suitable Mementos for the buyers
9. For online IBSM excluding the accommodation & arrangement of food other points in the scope of work is included

b. PROMOTIONAL ACTIVITIES

1.
 1. Developing online platform and mobile app for registration of buyers and Indian exporters with a provision to fix meeting appointments.
 2. Designing and printing of brochure as per requirement
 3. Designing and Printing of Back Drop, Banners, Signage, Standees, invitation Cards, Table Tops and Folders.
 4. Designing and printing of exhibitor Directory
2. **LOGISTIC ARRANGEMENTS FOR BUYERS**
3. Booking shortest route one way Economy Air Ticket for confirmed international buyers or paying the equivalent amount in Indian Rupees to the international buyers.
4. Airport/Land custom transfer and transportation from venue and back for the delegates (cabs)
5. To & fro Logistics arrangement for all the buyers between hotel to venue
6. Field visit to nearby farms, processing plants etc.

7. Facilitating the one to one IBSM between the buyer and the exporters who had taken appointment in the mobile app at the IISS venue.
8. Facilitating the collection of feedback from the participants of IBSM

d. OTHER ARRANGEMENTS

1. Assign a person to Receive and pickup the buyers.
2. Provision of Team Leader with a team who will be controlling the flow of events including backstage arrangements during the entire course of event
3. Decor & table arrangements for Lunch & Dinner including escorting arrangements for VIPs.

e. Arranging and management of online BSMs for the next one year.

1. Agency shall arrange and do necessary management of the online platform to conduct regular Virtual BSMs (VBSM) with international seafood buyers and Indian Exporters for the next one year.
2. Agency shall make available the seafood buyers directory for Indian seafood exporters registering in the portal.
3. Provision to do basic and advanced verification of buyers in the directory may be provided.

J. How to apply

Application of agencies/ bidders that fulfill the criteria only would be considered by the Authority. Mere accepting the application by the Authority would not guarantee the award of contract.

The application “**Expression of Interest for Conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023**” along with the scanned copies of the relevant certificates and other specified documents may please be uploaded in the E Procurement website (<https://eprocure.gov.in/>) on or before 10 am on 03.12.2022.

The Deputy Director (MP&Stat)

The Marine Products Export Development Authority

(Ministry of Commerce and Industry, Govt. of India)

MPEDA HOUSE, Panampilly Avenue, Kochi – 682036

Ph- 0484 2321722,

Email - iiss@mpeda.gov.in

Website: www.mpeda.gov.in

Annexure -1

Sl. No.	Country Name
1	USA
2	CHINA
3	JAPAN
4	VIETNAM
5	THAILAND
6	SPAIN
7	CANADA
8	ITALY
9	U A E
10	BELGIUM
11	U K
12	NETHERLANDS
13	RUSSIA
14	FRANCE
15	TAIWAN
16	HONG KONG
17	MALAYSIA
18	PORTUGAL
19	GREECE
20	KUWAIT
21	SAUDI ARABIA
22	GERMANY
23	SOUTH KOREA
24	SINGAPORE
25	LITHUANIA

Technical Bid

Last date for receipt of application is up to 10.00 am on 03.12.2022

From

.....

.....

.....

To

The Deputy Director (MP&Stat)

The Marine Products Export Development Authority

(Ministry of Commerce and Industry, Govt. of India)

MPEDA HOUSE, Panampilly Avenue, Kochi – 682036

No.	Particulars	Details to be filled in by the Agency
1.	NAME	
2.	REGISTERED OFFICE	
3.	NEAREST OFFICE BRANCH IF ANY IN KOLKATA	
4.	CONTACT PERSON	
5.	ADDRESS	
6.	PHONE	
7.	MOBILE	

8.	EMAIL	
9.	YEAR OF INCORPORATION	
10.	PAN CARD (Copy to be attached)	Yes / No
11.	INCOME TAX RETURNS (Copies to be attached)	Yes / No
12.	GST REGN (Copies to be attached)	Yes / No
13.	TURN OVER 2014-15	
14.	TURN OVER 2015-16	
15.	TURN OVER 2016-17	
16.	AUDITED BALANCE SHEET LAST 3 YEARS (Copies to be attached)	Yes / No
17.	COMPANY REGISTRATION CERTIFICATE (Copy to be attached)	Yes / No
18.	WORK ORDERS FOR IBSM IN NATIONAL/ INTERNATIONAL TECHNICAL SEMINARS (Work order copies to be attached)	Yes / No
19.	EXPERIENCE WITH GOVT/ PSU/ PRIVATE/ MPEDA (Work order copies to be attached)	
20.	NO OF BRANCHES IN INDIA	
21.	AWARDS/ QC CERTIFICATIONS (Copies to be attached)	Yes / No
22.	CLIENTELE (give the list)	Yes / No
23.	Any other relevant information	
24.	Verification - The application for engagement should be signed by the authorized signatory verifying that all the details furnished in the application are true and correct to the best of his/her knowledge and that in case of furnishing any false information or suppression of any material information would lead to rejection of application besides initiation of penal proceedings by the Authority.	

Name & Signature of authorized signatory

Date:

Name & Seal of Agency

Financial Bid**Last date for receipt of application is up to 10.00 AM on 03.12.2022****From**

.....
.....
.....

To

The Deputy Director (P&MP)
The Marine Products Export Development Authority
(Ministry of Commerce and Industry, Govt. of India)
MPEDA HOUSE, Panampilly Avenue, Kochi – 682036

I/We have read and examined the documents relating to the IBSM scheduled to be held in connection with the IISS 2023, Biswa Bangla Mela Prangan, Kolkata, West Bengal from 15th – 17th February 2023, being organized by the Marine Products Export Development Authority (MPEDA) & SEAI.

No.	Particulars	Total
1.	Promotional activities along with Data Sharing cum portal development charges for conducting International Buyer Seller Meet during India International Seafood Show (IISS) 2023 as per the Scope of Work	To be uploaded in BOQ Not mention amount
2.	Percentage of Event management Fees levied on Air Ticketing, Lodging and local travel	% To be uploaded in BOQ

1. Price has to be quoted in Indian Rupees only.
2. Taxes (if any) has to be mentioned
3. All inclusive prices have to be quoted. The applicable TDS shall be deducted from the payments made by Authority.
4. In case of a mismatch in the amount mentioned in Figures and Words, the amount mentioned in words shall be considered as final.
5. The vendor agree that the above price have been quoted after reading and understanding the complete EoI documents

If the EoI is accepted, I/We agree to keep the EoI valid till the completion of the event. I/We shall not withdraw the EoI during the validity period and the Organizers shall be at liberty to forfeit the EMD and make alternate arrangements at my/our risk and cost in case of withdrawal of EoI during the validity period.

Signatures of authorized signatory:

SIGNATURE OF

THE VENDOR:

NAME AND.....

ADDRESS....

STATUS OF THE

SIGNATORY.....

Place:

Date:

(SEAL)